



Clerk: Sheridan Rosser – 07775 726 907

## Morwenstow Parish Council Agenda for the Monthly Parish Council Meeting

You are invited to attend the Monthly Parish Council Meeting; to be held on  
Wednesday 19<sup>th</sup> April 2023 at the Community Centre at 7:30pm.

1.	To note attendance:
2.	To receive apologies for absence:
3.	To approve the previously circulated minutes of the Monthly Parish Council meeting held on 15 <sup>th</sup> March 2023.
4.	Matters arising from the minutes and updates: <b>for information only.</b>
5.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct.
6.	Dispensations: To consider requests from Members for dispensations – <i>must be received beforehand.</i>
7.	Public Participation: To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> <li>a) Parish matters;</li> <li>b) To note completed tree log;</li> <li>c) To note completed playpark log;</li> <li>d) To note completed overall grounds log;</li> <li>e) Maps – any further action required;</li> <li>f) <a href="#">King Charles III Coronation</a> – Saturday 6<sup>th</sup> May 2023. Outline of plans in progress – and discussion on charity to receive the proceeds of the Jubilee mug sales</li> <li>g) Flag Flying Dates.</li> </ul>
10.	Emergency Plan update: Cllrs Phipps & Steer.
11.	Health & Wellbeing project: <ul style="list-style-type: none"> <li>• General Update from the Chair: - <ul style="list-style-type: none"> <li>i) planning update inc. associated required expenditure;</li> <li>ii) procurement update;</li> <li>iii) next steps.</li> </ul> </li> </ul>
12.	Defibrillator at MCC – future plans.
13.	<a href="#">Training available to Councillors</a> : Requests to be received and actioned
14.	Review of policies and various documents for GDPR & year end: <ul style="list-style-type: none"> <li>• Standing orders</li> <li>• Review of the Risk Register for the Internal Audit</li> <li>• Review of Register of Assets for insurance purposes</li> <li>• Review of Data Asset Register and Retention Policy</li> <li>• Review of the effectiveness of internal controls</li> <li>• Review of Risk assessments.</li> </ul>
15.	Correspondence: <ul style="list-style-type: none"> <li>* Cornwall Council: East Area Sub Committee updates; Good Growth Newsletter; Streetworks x 3; Town &amp; Parish Council Bulletin; Planning system downtime 21<sup>st</sup> – 24<sup>th</sup> April; Planning officers re Health &amp; Well-Being Project application; Supplier Remittance re Precept; Levelling up letter; Weekly planning lists; Consultation letters x2; Car park consultation reminder; CIL Report request; BACNP CAP year 1 framework; CAPS summary; Strategic planning agenda; Public Space protection order.</li> <li>* Cornwall ALC: Easter Days clarification; AGAR forms; EV charging info request JPAG Practitioners Guide; Locum clerk requests; subscription invoice; Training Bulletin; Community Housing Conversations – Heartlands, Pool – 19<sup>th</sup> April 4-8pm &amp; Smaller councils meeting 24<sup>th</sup> April.</li> <li>* ICO Guidance and news</li> <li>* NALC – Events x5; Newsletters x2; CEO Bulletin x3 &amp; Utility Aid.</li> <li>* Volunteer Cornwall Newsletter.</li> <li>* Various correspondence re the procurement opportunities including tenders</li> </ul>

	<ul style="list-style-type: none"> <li>* Rural Service Network x 4 &amp; Funding Digests.</li> <li>* Parishioner Emails re fly tipping research and the Shop oak tree.</li> <li>* Torridge District Council Pre application fees for 2023.</li> <li>* Mark Owen – Tamara Project - Update</li> <li>* HMRC newsletters and updates.</li> <li>* Various emails re Coronation memorabilia &amp; order acknowledgement of mugs and lapel pins.</li> <li>* The National Trust, re Duckpool toilets and the Annual Parish Meeting.</li> <li>* BDO Council Audits – AGAR documentation &amp; notification of an intermediate audit as the 5% selection</li> <li>* Grantscape re East Youlstone Fund – Tommy Tractor application being taken forward for discussion at end of May.</li> <li>* South West Coast Path Newsletter – April.</li> <li>* Noise Impact Assessment Quotations – Clear Acoustic Design &amp; InAcoustic Ltd.</li> <li>* Robert Larter – Internal Auditor – documentation request.</li> <li>* Wailim Wong – Citizens Advice – Parish Statistics</li> <li>* Community Payback Support re King’s Coronation.</li> <li>* North Kernow Housing.</li> </ul>
16.	<p>Finances &amp; Admin:</p> <ul style="list-style-type: none"> <li>• To confirm accounts spreadsheet with bank statements for end of year and agree payments due.</li> <li>• CIL report</li> </ul>
17.	<p>Planning Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</p> <p><b>P1</b> <a href="#">PA23/01289</a> Variation of Condition 2 (approved plans) of Application No. PA22/04819 dated 20th October 2022 (Proposed new build residential unit on site of existing outbuilding) Chapel Barn Shop Morwenstow Bude Cornwall EX23 9SQ</p> <p><b>P2</b> <a href="#">PA23/01324</a> Two-storey extension to rear (Western elevation) of existing house Valley View Woolley Morwenstow Bude Cornwall EX23 9PW</p> <p><b>P3 Any planning application received from Cornwall Council prior to the meeting.</b></p> <p>For information only: <b>Cornwall Council Decision Approved/Withdrawn/Refused:</b> PA23/01175   Submission of details to discharge condition nos. 3 and 4 in respect of decision notice no. PA22/04864 dated 14/09/2022.   Land West Of Killarney Farm Morwenstow Bude Cornwall - <b>Discharged</b> PA23/00249   Application to determine if prior approval is required to fit 7kw solar panels to stable roof   Stable Block In Field Rear Of Crosslands Shop Morwenstow Bude Cornwall EX23 9PE – <b>Prior approval not required.</b></p>
18.	Date of next monthly meeting – Wednesday 17 <sup>th</sup> May 2023.

*Sheridon Rosser (Mrs)*  
Clerk to Morwenstow Parish Council

Thursday 13<sup>th</sup> April 2023

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.